

ROSEHILL HOUSING CO-OPERATIVE LIMITED

**MANAGEMENT COMMITTEE MEETING TO BE HELD ON WEDNESDAY 29TH
SEPTEMBER 2021 AT 6:30 PM BEING HELD REMOTELY VIA ZOOM**

1. Apologies
2. Declaration of Interest
3. Presentation from Rosehill's Tenants' Voice on latest Scrutiny exercises and recommendations
4. Minutes of previous meeting held on Wednesday 25th August 2021 and Matters Arising
5. Minutes of Membership Sub-Committee meeting held on:
 - 5.1 27th July 2021
 - 5.2 3rd September 2021
 - 5.3 7th September 2021
6. Chair's Report
7. Health & Safety Matters
8. Finance Matters
 - 8.1 Annual Budget to 30th September 2021
 - 8.2 Cash flow to July 2021
 - 8.3 SHAPs Risk Assessment
9. Technical Services Matters
 - 9.1 Clerk of Works Appointment (Kitchens and Heating Contracts)
 - 9.2 Planned & Cyclical Works Progress Report
10. Housing Services Matters
 - 10.1 Potential Eviction Cases Report
 - 10.2 Proposed write offs (FTA, FT credits, Recharge Write offs)
 - 10.3 Arrears Policy (report to be presented at 3 from RTV)
11. Barratt Flats - Update
12. Governance and Corporate Services Matters
 - 12.1 Policy Reviews:
 - 12.1.1 Risk Management Policy
 - 12.1.2 Digital Inclusion: Supporting our Committee Members
 - 12.1.3 Data Protection and other related Policies
 - 12.1.4 Flexible Working Policy
 - 12.2 New 5 year Business Plan – Outcome of Planning Sessions

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13. Timetable of Management Committee/Sub-Committee Meetings 2021/22
14. Staffing Matters
 - 14.1 Proposed New Post of Corporate and HR Services Manager
 - 14.2 Housing Services Manager – Vacant Post
15. Confidential Matter – Notifiable Event
16. Matters for Updating
17. Presentation by Olwyn Gaffney, SHARE on Annual Committee Assessments
18. Any Other Competent Business
19. Date of Next Meeting – 27th October 2021 at 6:30 pm