

25/06/2025	7.3 - Periodic Tax Filing	Committee approved change to periodic tax filing and associated one off cost	Finance Manager	31/03/2026	Ongoing	All forms required now complete and submitted to CT for progression.
25/06/2025	11.1.1 - Committee Members Handbook	Committee approved the adoption of the model Governing Body Members Guide and Being a Committee Member	Director	30/09/2025	Ongoing	The approval was subject to any updates required following the revised Model E,P,B Policy being received which is anticipated to be issued in July and brought to the Sep meeting for approval. The Model EPB still not available by time of October meeting. Update 21/01/26 - following approval of Model EPB Policy, the Handbook will be reviewed further to determine if any others changes are needed.
25/06/2025	11.3 - Supported Accommodation	Committee decided to continue with the supported accommodation and notify the Council/Care Provider that the vacant room can be relet, subject to Director obtaining further legal advice on use of occupancy agreements/SSTs	Director	Ongoing	Ongoing	Update 27/08/25 - Committee report advised following further legal advice re: SST vs Occupancy Agreement, the Director had notified GCC and the Care Provider that the vacant room could now be let. Meeting to be arranged to discuss process for letting the room and Rosehill's requirements re: evidence of legal authority to act on resident's behalf. Update given at Committee meeting that meeting has been arranged for 03/09/25 with care provider. GCC staff member unavailable but provided requested info to Director.
27/08/2025	5.2 - Proposed Housing Management system upgrade	Committee approved the direct appointment/implementations of Homemaster subject to conditions	Finance & IT Manager	05/05/2026	Ongoing	Now contracted and project initiation underway
29/10/2025	9 - SHAPS Defined Benefit Pension Scheme	Committee decided the proposed closure of the DB scheme to new entrants (this will include any existing staff who are not currently in the scheme) for staff consultation. In terms of the future service contribution rate which has reduced from 32.8% to 21%, the savings of 12% should be split 50/50 between employer and employee. Committee also agreed to leave the growth fund and pay the exit fee. Committee also decided that EVH should be used to provide advice and assistance on staff consultation.	Director	Minimum of 3 month process	Ongoing Now complete	G Mogan contacted EVH on 30/10/25 to advise of Committee's decision and to request advice and assistance in relation to the process for staff consultation. Initial acknowledgement by EVH. See update under January 2026 decisions
21/01/2026	1 - Apologies	Committee approved a 3 month extension of Leave of Absence for K Stevenson	Director	Mid- April	Ongoing	
21/01/2026	5.1 - Review of Service Charges	Committee approved the proposed service changes for 2026/27	Finance & IT Manager	01/03/2026	Complete	
21/01/2026	7.1 - Entitlements, Payments & Benefits	Committee approved the offering of an alternative tenancy to an applicant who is closely related to a Committee member	Housing Services Manager			
21/01/2026	8.1 - Appointment of Website Developer	Committee approved the proposed costs of a website re-design at approx. £10,000 + VAT and delegated authority to G Mogan and A Innes to appoint the preferred supplier	Corporate Services & HR Manager	31/01/2026		
21/01/2026	8.3 - Stress at Work Policy	Committee approved the new policy	Corporate Services & HR Manager	21/01/2026	Completed	

21/01/2026	8.4 - Domestic Abuse Policy	Committee approved the new policy	Corporate Services & HR Manager	21/01/2026	Completed	
21/01/2026	9 - Proposed Rent Increase 2026/27	Following tenant consultation, Committee approved a 4.8% rent increase for 2026-27	Housing Services Manager	01/03/2026		
21/01/2026	10 - Business Plan 2026-31	Committee approved the strategic objectives for tenant and stakeholder consultation	Director	25/02/2026	Completed	The consultation ran from late January to 16th February. Outcome of consultation subject of Committee report for meeting on 25/02/26
21/01/2026	11.1 - Proposed changes to DB Scheme	Committee approved the closing of the DB scheme to new members from 1/5/26 and approved the split of the future contribution rates	Director	30/01/2026	Completed	The Pension Scheme was notified of decision re: split of future service contribution rate by the deadline of 30/01/26. Was also notified of closure of DB to new entrants from 01/05/26. Early February staff notified of outcome of consultation and Committee's final decision.
21/01/2026	11.2 - Model Entitlements, Payments & Benefits Policy	Committee approved the revised policy	Director	Mid-February	Completed	Revised EPB Policy updated to Central Library for Staff and on Board Portal for Committee
21/01/2026	11.3 - Draft Timetable of Management Committee and Sub-Committee meetings for 2026/27	Committee approved the timetable	Director	N/A	N/A	
21/01/2026	12 - Membership Applications	Committee approved 1 new membership application	Housing Services Manager			