

Decisions/Actions Tracker

Date of Meeting	Agenda Item	Decision/Action	By Whom	Date for Completion	Completed	Comments/any further action required
22/05/24	6.2 - SHR Return – FYFP (Five Year Financial Projections)	1) Clarification required re: arrears % under trends and comparators section of Return. 2) Following receipt of clarification the FYFP to be submitted on SHR Portal.	Finance Agent Director	23/05/24 By 31/05/24	Completed Completed	Amendments to the FYFP were made which resulted in significantly reduced arrears %s in the trends and comparators section of the Return. Updated Return attached for Committee's info. FYFP submitted on 23/05/24 – copy of confirmation email from SHR attached for Committee's info.
	6.3 – Loan Portfolio Return to 31/03/24	Committee approved the return for submission to SHR Portal	Director	By 31/05/24 Official deadline 01/07/24	Completed	LP Return submitted on 23/05/24 – copy of confirmation email from SHR attached for Committee's info.
	8.3 – Ending homelessness together – S5 Referral Quota - Update	Committee's decision to agree to a target of a minimum of 45% to be conveyed to GCC	Housing Services Manager	11/06/24	Completed	Met with HSCP to address issues on 10/06/24 with official response issued 11/06/24.

	9.1 – ARC 2023/24: Pre-submission Audit	Action Plan to be developed for any work required for subsequent Returns	Corporate Services & HR Manager	By 21/08/24	Pending	Action plan being devised based on feedback from pre-submission audit. Will be shared with management team and finalised then shared with committee at main August meeting (28/08/24).
	9.2 – ARC 2023/24: Draft Submission for Approval	Committee approved the ARC Return for submission to SHR Portal	Director	By 31/05/24	Completed	ARC submitted on 28/05/24 – copy of confirmation email from SHR attached for Committee’s info. Stock return (doesn’t require Committee approval) was submitted on 29/05/24 – copy of confirmation email from SHR attached for Committee’s info.
	10.5 – Factoring Progress Report	A written report to be submitted at the next meeting that covers organisational performance	Technical Services Manager	21/08/24	Pending	Meeting is on 28 August, all committee papers will be issued by end of play on 21/08/24
	12.1 – Proposed Constitutional Change – Further Update to New Rules	Following Committee approval of the updated rules, to seek lender’s further consent to updated rules once our Solicitor has received in-principle	Director	Once solicitor confirms in-principle approval by OSCR	Completed	This is subject to a report (agenda item 10.2) for July Committee meeting. Approval received by OSCR and updated

		approval by OSCR re: Rosehill's application				consent obtained from lender.
	14.1 - SHARE	Check if log-in details have been issued to Committee	Director	By 03/07/24	Completed	Emailed sent to SHARE on 19/06/24. Committee not yet set-up on new platform. Discussed with SHARE about arranging a demo for Committee on new platform. Committee contacted to see about having the demo just before the meeting on 3 rd of July – at 6 pm followed by the meeting. Confirmed Demo will take place on 3 rd July at 6 pm.
	14.2 – Drop-in Sessions for Constitutional Change Proposal	Reminders to be issued to Committee Members who are attending the sessions	Director/Customer Services Officer	As and when required	Completed	Reminders issued prior to each session. Last session was held on 20/06/24.