

## **ROSEHILL HOUSING CO-OPERATIVE LIMITED**

### **MANAGEMENT COMMITTEE MEETING TO BE HELD ON WEDNESDAY 28<sup>TH</sup> OCTOBER 2020 AT 6:30 PM**

1. Apologies
2. Declaration of Interest
3. Audit Sub-Committee Business
  - 3.1 Minutes of Meeting on 24<sup>th</sup> June 2020 and Matters Arising
  - 3.2 Internal Audit Programme 2020/21 – Scott McCready, Wylie & Bisset
  - 3.3 Internal Audit – Engagement Letter
  - 3.4 Review of Risk Registers
  - 3.5 Review of Disaster Recovery and Business Continuity Plan
4. Minutes of previous meeting held on Wednesday 30<sup>th</sup> September 2020 and Matters Arising
5. Chair's Report
  - 5.1 Timetable of Management Committee and Sub-Committee Meetings 2020/21 - Update
  - 5.2 Pay Award 2021 – Employer Discussion
6. Finance Matters
  - 6.1 Cashflow to August 2020
  - 6.2 Expenses Report
  - 6.3 Personal Data Security Breaches
  - 6.4 Freedom of Information
  - 6.5 Factoring Policy Review

7. Technical Services Matters
  - 7.1 Planned & Cyclical Works Progress Report
8. Housing Services Matters
  - 8.1 Potential Eviction Cases Report
9. Business Planning
  - 9.1 Section Operational Plans 2019/20 – Final Results
  - 9.2 Section Operational Plans 2020/21 – For Approval
10. Governance and Corporate Matters
  - 10.1 Preparations for Annual Assurance Statement
  - 10.2 Recruitment to Management Committee
11. Letter from Kevin Stewart MSP, Minister for Local Government, Housing and Planning
12. Matters for Updating
13. Any Other Competent Business
14. Date of Next Meeting – 25<sup>th</sup> November 2020 at 6:30 pm

