

DECISIONS/ACTIONS TRACKER

Date of Meeting	Agenda Item	Decision/Action	By Whom	Date for Completion	Completed	Comments/any further action required
25/06/2025	7.3 - Periodic Tax Filing	Committee approved change to periodic tax filing and associated one off cost	Finance Manager	31/03/2026	Ongoing	All forms required now complete and submitted to CT for progression.
25/06/2025	11.3 - Supported Accommodation	Committee decided to continue with the supported accommodation and notify the Council/Care Provider that the vacant room can be relet, subject to Director obtaining further legal advice on use of occupancy agreements/SSTs	Director	Ongoing	Ongoing	Update 27/08/25 - Committee report advised following further legal advice re: SST vs Occupancy Agreement, the Director had notified GCC and the Care Provider that the vacant room could now be let. Meeting to be arranged to discuss process for letting the room and Rosehill's requirements re: evidence of legal authority to act on resident's behalf. Update given at Committee meeting that meeting has been arranged for 03/09/25 with care provider. GCC staff member unavailable but provided requested info to Director. Update 20/5/26 - Director requested update re: filling vacancy, no response to date. Agreed this should be pursued periodically e.g 3 monthly.
27/08/2025	5.2 - Proposed Housing Management system upgrade	Committee approved the direct appointment/implementations of Homemaster subject to conditions	Finance & IT Manager	05/05/2026 - delayed until 04/08/2026	Ongoing	Due to ongoing staff shortages and workload requirements. The decision has been taken to delay the implemntation of the new system until August 4th 2026
25/02/2026	13.5.1 - Outcome of Management Committee Recruitment Drive	Committee rejected the one application received as the person did not have the required skills or experience needed at this time. Requested G Mogan notify the applicant of Committee's decision and to thank them for their interest. Committee further agreed that further recruitment should be undertaken and that a recruitment company should be appointed to assist.	Director	by w/e 27/02/26 Mid-March - June	Completed On track	1) Letter issued to applicant by post on 26/02/26. 2) Director will liaise with Aspen late March/early April over recruitment plan for Committee Members. Aim is to have 2 new members identified and appointed by June meeting. Update 29/4/26 - Places now available will be increased to 3. Recruitment timetable - deadline for interest 11/05/26, sift meeting 18/05/26 and informal chats with potential committee members w/b 25/05/26. Any selected candidates will be invited to observe June Meeting.
25/03/2026	12.6.3 - Whitacre Wolves	Committee requested further information for sponsorship request	Director	29/04/2026	Ongoing	08/04/26 - emailed organisation for further info.
29/04/2026	12.1 - Draft Committee Training & Development Programme 2026/27	Committee approved the programme	Director	20/05/2026	On track	Update training programme with additional topic as decided by Mgt Comm
29/04/2026	12.3 - Director's Report	Committee approved a donation of £500 to Whitacre Wolves subject to receiving a valid bank statement	Director	N/A	Ongoing	on hold until group provides bank statement
29/04/2026	5 - Chair's Report	Committee noted the outcome of the recruitment process for new Chief Executive and agreed that they should prepare a short informal introduction when attending the June meeting as an observer	Director	24/06/2026	On track	Director will arrange for new CEO to do a short informal intro.

20/05/2026	5.1.1 - Management Accounts to 31/03/2026	Committee approved the accounts	Finance & IT Manager	29/04/2026	Completed	
20/05/2026	5.2 - FYFP Return	Committee approved the return for submission online by Director	Director	31/05/2026	Completed	Director submitted return online 20/05/2026 Confirmation email from SHR re: submission attached.
20/05/2026	5.3 - Loan Portfolio Return	Committee approved the return for submission online by Director	Director	31/05/2026	Completed	Director submitted return online 20/05/2026 Confirmation email from SHR re: submission attached.
20/05/2026	8.2 - ARC 2025/26 Annual Return	Committee approved the return for submission online by Director	Director	31/05/2026	Completed	Director submitted return online 20/05/2026 Confirmation email from SHR re: submission attached.
20/05/2026	8.3 - ARC 2025/26 Housing Stock Return	Committee approved the return for submission online by Director	Director	31/05/2026	Completed	Director submitted return online 20/05/2026 Confirmation email from SHR re: submission attached.
20/05/2026	10 - Review of Strategic Risk Register	Committee confirmed that no further amendments are required at this time	Director	N/A	N/A	
20/05/2026	11.1 - Initial Arrangements for AGM 2026	Committee agreed to offer a hybrid option; approved the draft agenda; approved the prizes for raffle	Director	31/08/2026	On track	New Chief Executive will pick this up once he is in post
20/05/2026	11.1 - Initial Arrangements for AGM 2026	Committee decided to allow J Thomson to stand for election at AGM	Director	15/09/2026	On track	New Chief Executive will pick this up once he is in post