REPORT & FINANCIAL STATEMENTS 30th September 2022

Rosehill Housing Co-operative Limited 250 Peat Road, Nitshill, Glasgow G53 6SA FCA Registration No.2220 RS Scottish Housing Regulator Registration No. HAC174

# REPORT & FINANCIAL STATEMENTS 30th September 2022

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### MANAGEMENT COMMITTEE, EXECUTIVES & ADVISERS

### **Management Committee**

Junio Junio I and Anna Anna Anna Anna Anna Anna Anna		
K Stevenson	Chairperson	
P McCann	Appointed 15/	03/22; Vice-Chairperson f
K Leitch	Reappointed	15/03/22
M Cameron	Resigned	11/05/22
M Baldie	Resigned	22/04/22
N Finlayson	Reappointed	16/03/21
J Thomson	Reappointed	16/03/21
K Thomson	Resigned	27/10/21
S Bannerman	Reappointed	15/03/22
S Littlejohn	Resigned	30/06/22
H McLatchie	Appointed	15/03/22
K Devaney	Appointed	15/03/22
A Claffey	Appointed	15/03/22

**Executive Officers and Secretary** G Mogan

# **External Auditors**

Chiene + Tait LLP Chartered Accountants and Statutory Auditor 61 Dublin Street Edinburgh EH3 6NL

#### Bankers

The Bank of Scotland plc The Mound Edinburgh EH1 1YZ

#### Solicitors

TC Young 7 West George Street Glasgow G2 1BA

### **Registered Office**

250 Peat Road Nitshill Glasgow G53 6SA

from 31/03/22

#### **Director & Secretary**

**Internal Auditors** Wylie & Bisset LLP 168 Bath Street Glasgow G2 4TP

#### REPORT OF THE MANAGEMENT COMMITTEE

The Management Committee present their Report and Financial Statements for the year ended 30th September 2022.

#### Legal Status

Rosehill Housing Co-operative Limited is registered with the Financial Conduct Authority as a fully mutual co-operative under the Co-operative and Community Benefit Societies Act 2014. The Co-operative is constituted under its Rule Book.

#### **Principal Activities**

The principal activities of the Co-operative are the provision, construction, improvement and management of rented accommodation.

#### **Review of the Business and Future Developments**

The members of the Management Committee are of the opinion that the state of affairs of the Co-operative is satisfactory. The surplus for the year after taxation, before the pension remeasurement, was £1,337,349 (2021- £1,165,713). Net Assets now stand at £39,268,855 (2021- £37,766,049).

The Co-operative is continuing to invest in its properties and over the next five years aims to complete a major programme of component replacements with 496 properties benefitting from radiator replacements, 472 properties benefitting from kitchens and boiler replacements, 323 properties benefitting from bathroom replacements, 231 properties benefitting from external door replacements and 194 properties benefitting from window replacements.

Feasibility studies to build up to 45 new homes are ongoing.

#### Management Committee and Executive Officers

The members of the Management Committee and the executive officers are listed on page 1.

Each member of the Management Committee holds one fully paid share of £1 in the Co-operative. The executive officers hold no interest in the share capital of the Co-operative and, although not having the legal status of directors, they act as executives within the authority delegated by the Management Committee.

Members of the Management Committee are appointed by the members of the Co-operative at the Annual General Meeting.

#### **Risk Management**

The Management Committee have a formal risk management process in place to assess risks and implement risk management control strategies. This involves identifying the types of risks the Co-operative faces, prioritising them in terms of potential impact and likelihood of occurrence and identifying means of mitigating the risks.

Material risks identified in the year include econmic uncertainty due to Covid-19, Brexit and cost of living increase and loss of key staff or Committee personnel.

#### **Property Maintenance**

The Co-operative seeks to maintain its properties to the highest standard and updates its Asset Management Strategy on an annual basis. Stock conditions surveys are completed on a five year rolling programme and form the basis of our long term investment programme. Planned and cyclical maintenance programmes are completed annually in addition to reactive maintenance.

#### **Treasury Management**

The Co-operative has an active treasury management function, which it operates in accordance with the Treasury Management Policy approved by the Management Committee. In this way, the Co-operative manages its treasury management activities to ensure that it is always in a position to meet its financial obligations as they fall due, whilst maximising the return on excess cash and liquid resources held.

#### **Rental Income**

The Co-operative's Rent Setting and Review Policy is a points based system based on the size, type and facilities of the accommodation. The policy ensures that the rent structure is easy to administer and covers the wide variations within the Co-operative's properties. Rent levels are reviewed on an annual basis.

#### **REPORT & FINANCIAL STATEMENTS 30th September 2022**

#### **REPORT OF THE MANAGEMENT COMMITTEE** (Continued)

#### **Health and Safety**

The Co-operative takes its health and safety responsibilities seriously. All employees undertake regular health and safety training. The Cooperative consults with employees on health and safety matters so that their views can be taken into account in any decision making. Employees also participate in the completion of health and safety risk assessments.

The Co-operative's Health and Safety systems are subject to regular external Health and Safety Audits.

#### Equalities

The Co-operative is committed to promoting and supporting equality and diversity in all aspects of our work. Our main policy objective is to ensure that our governing body, staff, tenants, customers, contractors and anyone else we have dealings with are treated equally and fairly. Details of how we support and deliver this objective are included in our Equality and Diversity Policy.

#### Statement of the Management Committee's responsibilities

The Co-operative and Community Benefit Societies Act 2014 and registered social housing legislation require the Committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Co-operative and of the income and expenditure of the Co-operative for the year ended on that date. In preparing these financial statements, the Committee is required to:-

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Co-operative will continue in business;
- Prepare a statement on internal financial control.

The Committee is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Co-operative and to enable it to ensure that the financial statements comply with the requirements of the Co-operative and Community Benefit Societies Act 2014, the Housing (Scotland) Act 2010 and the Registered Social Landlords Determination of Accounting Requirements - 2019. It is also responsible for safeguarding the assets of the Co-operative and for taking reasonable steps to safeguard the assets of the Co-operative for the prevention and detection of fraud and other irregularities.

#### **Corporate Governance**

In accordance with the requirements of the Scottish Housing Regulator, the auditors have confirmed that they consider this statement appropriately reflects the Co-operative's compliance with those paragraphs of the Code of Best Practice required to be reviewed by them. The auditors have also confirmed that, in their opinion, with respect to the Statement on Internal Financial Control, the Management Committee have provided the disclosures required by Paragraph 4.5 of the Code of Best Practice as supplemented by the related guidance for Management Committee and such statement is not inconsistent with the information of which they are aware from their audit work on the Financial Statements.

#### Statement as to Disclosure of Information to Auditors

So far as the Committee are aware, there is no relevant audit information of which the Co-operative's auditors are unaware, and each Committee Member has taken all the steps that he or she ought to have taken as a Committee Member in order to make himself or herself aware of any relevant audit information and to establish that the Co-operative's auditors are aware of that information.

### **REPORT OF THE MANAGEMENT COMMITTEE** (Continued)

#### **Statement on Internal Financial Control**

The Management Committee acknowledge their ultimate responsibility for ensuring that the Co-operative has in place a system of controls that is appropriate for the business environment in which it operates. These controls are designed to give reasonable assurance with respect to:-

- the reliability of financial information used within the Co-operative, or for publication;
- the maintenance of proper accounting records; and
- the safeguarding of assets against unauthorised use or disposition.

It is the Management Committee's responsibility to establish and maintain systems of Internal Financial Control. Such systems can only provide reasonable and not absolute assurance against material financial misstatement or loss. Key elements of the Co-operative's systems include ensuring that:-

- formal policies and procedures are in place, including the ongoing documentation of key systems and rules relating to the delegation of authority, which allow the monitoring of controls and restrict the unauthorised use of the Co-operative's assets;
- experienced and suitably qualified staff take responsibility for important business functions and annual appraisal procedures have been established to maintain standards of performance;
- forecasts and budgets are prepared which allow the management team and the Management Committee to monitor the key business risks, financial objectives and the progress being made towards achieving the financial plans set for the year and for the medium term;
- quarterly financial management reports are prepared promptly, providing relevant, reliable and up to date financial and other information, with significant variances from budget being investigated as appropriate;
- regulatory returns are prepared, authorised and submitted promptly to the relevant regulatory bodies;
- all significant new initiatives, major commitments and investment projects are subject to formal authorisation procedures, through the Management Committee;
- the Management Committee receive reports from management and from the external and internal auditors, to provide reasonable assurance that internal financial controls are in place and are effective and that a general review of the major risks facing the Co-operative is undertaken;
- formal procedures have been established for instituting appropriate action to correct any weaknesses identified from the above reports.

The Management Committee has reviewed the effectiveness of the systems of internal financial control in existence in the Co-operative for the year ended 30 September 2022. No weaknesses were found in the internal financial controls which resulted in material losses, contingencies or uncertainties which require disclosure in the financial statements or in the auditor's report on the financial statements.

#### Auditors

A resolution to re-appoint the Auditors, Chiene + Tait LLP, will be proposed at the Annual General Meeting.

#### By Order of the Management Committee

K Stevenson Chairperson

16th FEBRUARY 2023 Date:

#### **REPORT & FINANCIAL STATEMENTS 30th September 2022**

# REPORT BY THE AUDITORS TO THE MANAGEMENT COMMITTEE OF ROSEHILL HOUSING CO-OPERATIVE LIMITED ON CORPORATE GOVERNANCE MATTERS

#### **Corporate Governance**

In addition to our audit of the financial statements, we have reviewed the Committee's statement on page 4 concerning the Co-operative's compliance with the information required by the Regulatory Standards in respect of internal financial controls contained within the publication "Our Regulatory Framework" and associated Regulatory Advisory Notes which are issued by the Scottish Housing Regulator.

#### **Basis of Opinion**

We carried out our review having regard to the requirements on corporate governance matters within Bulletin 2006/5 issued by the Financial Reporting Council. The Bulletin does not require us to review the effectiveness of the Co-operative's procedures for ensuring compliance with the guidance notes, nor to investigate the appropriateness of the reason given for non-compliance.

#### Opinion

In our opinion the statement on internal financial control on page 4 has provided the disclosures required by the relevant Regulatory Standards within the publication "Our Regulatory Framework" and associated Regulatory Advisory Notes issued by the Scottish Housing Regulator in respect of internal financial controls and is consistent with the information which came to our attention as a result of our audit work on the Financial Statements.

Through enquiry of certain Committee members and officers of the Co-operative, and examination of relevant documents, we have satisfied ourselves that the Committee of Management's Statement on Internal Financial Controls appropriately reflects the Co-operative's compliance with the information required by the relevant Regulatory Standards in respect of internal financial controls contained within the publication "Our Regulatory Framework" and associated Regulatory Advisory Notes issued by the Scottish Housing Regulator in respect of internal financial controls.

Chiene + Tait LLP Chartered Accountants & Statutory Auditor Statutory Auditor 61 Dublin Street Edinburgh EH3 6NL

20/2/2023 Date:

# REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ROSEHILL HOUSING CO-OPERATIVE LIMITED

#### Opinion

We have audited the financial statements of Rosehill Housing Co-operative Limited (the Co-operative) for the year ended 30th September 2022 which comprise the Statement of Comprehensive Income, the Statement of Financial Position, the Statement of Cash Flows, the Statement of Changes in Equity and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the Co-operative's affairs as at 30th September 2022 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been properly prepared in accordance with the requirements of the Co-operative and Community Benefit Societies Act 2014, Part 6 of the Housing (Scotland) Act 2010 and the Determination of Accounting Requirements 2019.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Co-operative in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in which the ISAs (UK) require us to report to you where:

- the Management Committee's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Management Committee has not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Co-operative's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

The Management Committee are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Co-operative and Community Benefit Societies Act 2014 requires us to report to you if, in our opinion:

- a satisfactory system of control over transactions has not been maintained; or
- the Co-operative has not kept proper accounting records; or
- the financial statements are not in agreement with the books of account; or
- we have not received all the information and explanations we need for our audit.

#### **REPORT & FINANCIAL STATEMENTS 30th September 2022**

# INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ROSEHILL HOUSING CO-PERATIVE LIMITED

#### **Responsibilities of the Management Committee**

As explained more fully in the Statement of Management Committee's Responsibilities set out on page 3, the Management Committee is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Management Committee determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Management Committee are responsible for assessing the Co-operative's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Management Committee either intend to liquidate the Co-operative or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the Co-operative and the industry in which it operates and considered the risk of acts by the Co-operative which were contrary to applicable laws and regulations, including fraud. These included but were not limited to the Housing SORP 2018, the Co-operative and Community Benefit Societies Act 2014 and the Housing (Scotland) Act 2010.

We focused on laws and regulations that could give rise to a material misstatement in the Co-operative's financial statements. Our tests included, but were not limited to:

- agreement of the financial statement disclosures to underlying supporting documentation;
- enquiries of the members;
- review of minutes of board meetings throughout the period;
- review of legal correspondence or invoices, and
- obtaining an understanding of the control environment in monitoring compliance with laws and regulations.

There are inherent limitations in an audit of financial statements and the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely we would become aware of it. We also addressed the risk of management override of internal controls, including testing journals and evaluating whether there was evidence of bias by the directors that represented a risk of material misstatement due to fraud.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at <u>www.frc.org.uk/auditorsresponsibilities</u>. This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the Co-operative's members, as a body, in accordance with the Co-operative and Community Benefit Societies Act 2014. Our audit work has been undertaken so that we might state to the Co-operative's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Co-operative and the Co-operative's members as a body for our audit work, for this report, or for the opinions we have formed.

Chiene + Tait LLP Chartered Accountants and Statutory Auditors 61 Dublin Street Edinburgh EH3 6NL Date: 201212023

# STATEMENT OF COMPREHENSIVE INCOME for the Year Ended 30th September 2022

	Notes	£	2022 £	£	2021 £
REVENUE	2		4,452,704		4,308,450
Operating Costs	2		(3,110,818)		(3,142,226)
OPERATING SURPLUS	8		1,341,886		1,166,224
Interest Receivable and Other Income		43,393		26,218	
Interest Payable and Similar Charges	7	(23,809)		(13,767)	
Other Finance Charges	10	(8,000)		(6,000)	
			11,584		6,451
SURPLUS BEFORE TAXATION			1,353,470		1,172,675
TAXATION			(16,121)		(6,962)
SURPLUS FOR YEAR			1,337,349		1,165,713
OTHER COMPREHENSIVE INCOME					
Actuarial Losses on Defined Benefit Pension Scheme	24		(137,565)		(112,000)
TOTAL COMPREHENSIVE INCOME			1,199,784		1,053,713

The Notes on pages 12 to 26 form part of this report and financial statements. All amounts relate to continuing operations.

# REPORT & FINANCIAL STATEMENTS 30th September 2022

# STATEMENT OF FINANCIAL POSITION as at the 30th of September 2022

	Notes	£	2022 £	£	2021 £
NON CURRENT ASSETS					
Housing Properties - Depreciated Cost	11		32,212,639		31,195,576
Other Non Current Assets	11		385,980		399,209
			32,598,619		31,594,785
CURRENT ASSETS			Contract & Contractor & Source (1)		
Inventories		3,065		2,484	
Receivables	14	552,003		192,844	
Cash at bank and in hand		12,659,466		12,773,751	
		13,214,534		12,969,079	
PAYABLES: Amounts falling due within one year	15	(1,061,901)		(1,217,405)	
	10				
NET CURRENT ASSETS			12,152,633		11,751,674
TOTAL ASSETS LESS CURRENT LIABILITIES		ŝ	44,751,252		43,346,459
PAYABLES: Amounts falling due after more than one year	16		(1,456,810)		(1,641,545)
PROVISION FOR PENSION SCHEME LIABILITY	24	,	(137,000)		(444,000)
DEFERRED INCOME					
Social Housing Grants	18	(3,888,587)		(3,498,865)	
			(3,888,587)		(3,498,865)
			39,268,855		37,766,049
NET ASSETS					
EQUITY	10		1 0 0 0		1,007
Share Capital	19		1,029 26,881,413		1,007 25,681,629
Revenue Reserve Revaluation Reserve			12,523,413		12,523,413
Pension Reserve			(137,000)	•	(440,000)
			39,268,855		37,766,049

Signed on behalf of the Management Committee on

K Stevenson Chairperson

1614 FEBRUARY 2023





# STATEMENT OF CASH FLOWS for the year ended 30th September 2022

	Notes	£	2022 £	£	2021 £
Net Cash Inflow from Operating Activities	17		1,917,711	х л	2,366,455
Corporation Tax Paid			(7,386)		(13,610)
Investing Activities					
Acquisition and Construction of Properties		(1,993,976)		(430,716)	
Purchase of Other Fixed Assets		(15,510)		(31,572)	
Social Housing Grant Received		148,865		84,514	
Net Cash (Outflow) from Investing Activities			(1,860,621)		(377,774)
Net Cash Inflow before use of Liquid Resources and Financing			49,704		1,975,071
Financing Activities					
Interest Received on Cash and Cash Equivalents		43,393		66,838	
Interest Paid on Loans		(23,895)		(13,853)	
Loan Principal Repayments		(183,535)		(183,535)	
Share Capital Issued		48		48	
Net Cash (Outflow) from Financing Activities			(163,989)		(130,502)
(Decrease) / Increase in Cash			(114,285)		1,844,569
Opening Cash and Cash Equivalents			12,773,751		10,929,182
Closing Cash and Cash Equivalents			12,659,466		12,773,751

# STATEMENT OF CHANGES IN EQUITY for the Year Ended 30th September 2022

	Share Capital £	Pension Reserves £	Revenue Reserve £	Revaluation Reserve £	Total £
Balance as at 1 October 2021	1,007	(440,000)	25,681,629	12,523,413	37,766,049
Issue of Shares	48	-	-	-	48
Cancellation of Shares	(26)	-	-	-	(26)
Other Comprehensive Income	-	303,000	(137,565)	- 1	165,435
Transfer	-		·		-
Surplus For Year	·-	- i - i	1,337,349	-	1,337,349
Balance as at 30 September 2022	1,029	(137,000)	26,881,413	12,523,413	39,268,855

### NOTES TO THE FINANCIAL STATEMENTS

#### 1. PRINCIPAL ACCOUNTING POLICIES

### Statement of Compliance

These financial statements have been prepared in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102, 'The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland' (FRS102) (United Kingdom Generally Accepted Accounting Practice), the Housing Sorp 2018 'Statement of Recommended Practice for Registered Housing Providers' and they comply with the Determination of Accounting Requirements 2019, and under the historical cost convention, modified to include certain financial instruments and investment properties at fair value.

The Co-operative is defined as a public benefit entity and thus it complies with all disclosure requirements relating to public benefit entities. The Co-operative is a registered social landlord in Scotland and its registration number is HAC174. The registered address is noted within the statutory information page at the start of the financial statements.

These financial statements represent the results of the Co-operative only and are presented in Pounds Sterling (GBP).

#### **Going Concern**

The Management Committee anticipate that a surplus will be generated in the year to 30 September 2023. The Co-operative has a healthy cash and net current asset position and thus the Management Committee are satisfied that there are sufficient resources in place to continue operating for the foreseeable future. Thus, the Management Committee continue to adopt the going concern basis of accounting in preparing the annual financial statements.

#### Revenue

The Co-operative recognises rent receivable net of losses from voids. Service charge income (net of voids) is recognised when expenditure is incurred as this is considered to be the point when the service has been performed and the revenue recognition criteria is met.

Government Grants are released to income over the expected useful life of the assets to which they relate.

#### **Retirement Benefits**

The Co-operative participates in the Scottish Housing Associations' Pension Scheme (SHAPS) and retirement benefits to employees of the Co-operative are funded by contributions from all participating employers and employees in the Scheme. Payments are made in accordance with periodic calculations by consulting actuaries and are based on pension costs applicable across the various participating Associations taken as a whole.

It has become possible to identify the share of underlying assets and liabilities belonging to individual participating employers as at 31 March 2019 and the scheme is now accounted for as a defined benefit plan, as opposed to defined contribution, for the benefit of its employees. No new benefits have been introduced and there is no change to the benefits themselves.

A liability for the Co-operative's obligations under the plan is recognised net of plan assets. The net change in the net defined benefit liability is recognised as the cost of the defined benefit plan during the period. Pension plan assets are measured at fair value and the defined benefit obligation is measured on an actuarial basis using the projected unit method. Actuarial valuations are obtained at least triennially and are updated at each balance sheet date.

### **REPORT & FINANCIAL STATEMENTS 30th September 2022**

#### NOTES TO THE FINANCIAL STATEMENTS (Continued)

#### 1. PRINCIPAL ACCOUNTING POLICIES (Continued)

#### Valuation of Housing Properties

Housing Properties are stated at deemed cost less accumulated depreciation. Housing under construction and land are not depreciated. The Co-operative depreciates housing properties by major component on a straight line basis over the estimated useful economic lives of each identified component. All components are categorised as Housing Properties within note 11. Impairment reviews are carried out if events or circumstances indicate that the carrying value of the components listed below is higher than the recoverable amount.

<u>Component</u>	Useful Economic Life
Building	50 yrs
Roof	40 yrs
External Wall Render	30 yrs
External Doors	25 yrs
Windows	25 yrs
Radiators	30 yrs
Boilers	20 yrs
Bathrooms	25 yrs
Kitchens	15 yrs

### **Depreciation and Impairment of Other Non-Current Assets**

Non-Current Assets valued at £250 or more are capitalised and stated at cost less accumulated depreciation. Depreciation is charged on a straight line basis over the expected economic useful lives of the assets at the following annual rates:-

Office property	- 2%
Computer equipment	- 33%
Furniture and fittings	- 15%
Tools and equipment	- 15%

The carrying value of non-current assets are reviewed for impairment at the end of each reporting period.

#### Social Housing Grant And Other Grants In Advance / Arrears

Social Housing Grants and Other Capital Grants are accounted for using the Accrual Method as outlined in Section 24 of Financial Reporting Standard 102. Grants are treated as deferred income and recognised in income on a systematic basis over the expected useful life of the property and assets to which they relate.

Social Housing Grant attributed to individual components is written off to the Statement of Comprehensive Income when those components are replaced.

Social Housing Grant received in respect of revenue expenditure is credited to the Statement of Comprehensive Income in the same period as the expenditure to which it relates.

Although Social Housing Grant is treated as a grant for accounting purposes, it may nevertheless become repayable in certain circumstances, such as the disposal of certain assets. The amount repayable would be restricted to the net proceeds of sale.

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

#### 1. PRINCIPAL ACCOUNTING POLICIES (Continued)

### Judgements in Applying Policies and Key Sources of Estimation Uncertainty

The preparation of financial statements requires the use of certain accounting estimates. It also requires the Management Committee to exercise judgement in applying Rosehill Housing Co-operative Limited's Accounting Policies. The areas requiring a higher degree of judgement, or complexity, and areas where assumptions or estimates are most significant to the financial statements, is disclosed below:

#### Rent Arrears - Bad Debt Provision

The Co-operative assesses the recoverability of rent arrears through a detailed assessment process which considers tenant payment history, arrangements in place and court action.

#### Life Cycle of Components

The Co-operative estimates the useful lives of major components of its housing property with reference to surveys carried out by external qualified surveyors.

#### Works to Existing Properties

The Co-operative capitalises major repairs expenditure where these works result in an enhancement of economic benefits by increasing the net rental stream over the life of the property.

### Key Judgements made in the application of Accounting Policies

a) The Categorisation of Housing Properties

In the judgement of the Management Committee the entirety of the Co-operative's housing stock is held for social benefit and is therefore classified as Property, Plant and Equipment in accordance with FRS102.

b) Identification of cash generating units

The Co-operative considers its cash-generating units to be the individual housing property units which it manages for asset management purposes.

c) Obligations under SHAPS defined benefit pension scheme

The accounting for the pension scheme and the transition from defined contribution disclosure to defined benefit disclosure has relied on the actuarial assumptions of qualified actuaries' which have been reviewed and considered reasonable and appropriate.

#### **Financial Instruments - Basic**

The Co-operative recognises basic financial instruments in accordance with Section 11 of Financial Reporting Standard 102. The Co-operative's debt instruments are measured at amortised cost using the effective interest rate method.

# REPORT & FINANCIAL STATEMENTS 30th September 2022

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

# 2. PARTICULARS OF REVENUE, OPERATING COSTS AND OPERATING SURPLUS

			2022				2021		
	Notes	Revenue £	Operating Costs £	Operating Surplus / (Deficit) £	Reven	ue £	Operating Costs £	Operating Surplus / (Deficit) £	
Affordable Letting Activities Other Activities	3 4	4,447,064 5,640	(3,109,162) (1,656)	1,337,902 3,984	4,289,3 19,0		(3,117,945) (24,281)	1,171,451 (5,227)	
Total	-	4,452,704	(3,110,818)	1,341,886	4,308,4	50	(3,142,226)	1,166,224	

# 3. PARTICULARS OF REVENUE, OPERATING COSTS AND OPERATING SURPLUS

FROM AFFORDABLE LETTING ACTIVITIES	General			
	Needs	Supported	2022	2021
	Housing	Housing	Total	Total
	£	£	£	£
Turnover from affordable letting activities	-			
Rent receivable net of service charges	4,282,898	32,720	4,315,618	4,216,194
Service charges receivable	2,101	13,558	15,659	17,126
Gross income from rents and service charges	4,284,999	46,278	4,331,277	4,233,320
Less: Rent losses from voids	(44,654)	-	(44,654)	(46,185)
Net income from rents and service charges	4,240,345	46,278	4,286,623	4,187,135
Grants released from deferred income	86,000	· -	86,000	78,669
Revenue grants from Scottish Ministers	74,441	-	74,441	23,592
Total turnover from affordable letting activities	4,400,786	46,278	4,447,064	4,289,396
Expenditure on social letting activities			* 4 9 °	
Management and maintenance administration costs	1,184,637	11,824	1,196,461	1,090,919
Service costs	1,003	30,679	31,682	16,118
Planned and cyclical maintenance including major repair costs	329,193	132	329,325	521,941
Reactive maintenance costs	582,466	1,418	583,884	495,126
Bad debts - rents and service charges	(9,103)	-	(9,103)	5,765
Depreciation of affordable let properties	967,208	9,705	976,913	988,076
Operating costs for affordable letting activities	3,055,404	53,758	3,109,162	3,117,945
Operating surplus for affordable letting activities	1,345,382	(7,480)	1,337,902	1,171,451
( 2021)	1,174,916	(3,465)	1,171,451	

NOTES TO THE FINANCIAL STATEMENTS (Continued)

# 4. PARTICULARS OF REVENUE, OPERATING COSTS AND OPERATING SURPLUS OR DEFICIT FROM OTHER ACTIVITIES

	Revenue Grants £	Other Income £	Total Revenue £	Operating Costs Bad Debts £	Operating Costs Other £	Operating Surplus / (Deficit) 2022 £	Operating Surplus / (Deficit) 2021 £
Factoring	-	2,664	2,664	(142)	(1,058)	1,464	249
<b>Development Activities</b>	-	-	-	-	(350)	(350)	(5,476)
Wider role activities	-	2,976	2,976	-	(106)	2,870	-
Agency Fees	-	-	-	-	-	-	-
Total from other activities	-	5,640	5,640	(142)	(1,514)	3,984	(5,227)
2021	16,567	2,487	19,054	-	(24,281)	(5,227)	

### 5. OFFICERS' EMOLUMENTS

The Officers are defined in s149 of the Co-operative and Community Benefit Societies Act 2014 as the members of the Management Committee, managers or employees of the Co-operative. One officer of the Co-operative received emoluments (excluding pension contributions) greater than £60,000 as follows:	2022 £	2021 £
Gross salary Benefits in Kind	77,650 229	73,609 204
Total emoluments payable to Chief Executive (excluding pension contributions)	77,879	73,813

The Chief Executive is an ordinary member of the Co-operative's pension scheme described in notes 1 and 24. No enhanced or special terms apply to their membership and they have no other pension arrangements to which the Co-operative contributes. The Co-operative's contributions for the Chief Executive in the year amounted to £13,701 (2021 - £13,250).

6.	EMPLOYEE INFORM	ATION		
			2022	2021
			No.	No.
	The average monthly n	number of full time equivalent persons employed during the year was	17	16
	The average total num	ber of persons employed during the year was	17	16
			£	£
	Staff Costs were:	Wages and Salaries	673,185	630,487
		National Insurance Costs	72,084	62,257
		Other Pension Costs	91,390	78,888
		Tananana and data data di "	17.010	4 407
		Temporary, seconded and agency staff	17,218	1,407

# REPORT & FINANCIAL STATEMENTS 30th September 2022

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

INTEREST PAYABLE		
	2022	2021
	£	£
On Bank Loans & Overdrafts	23,809	13,767
OPERATING SURPLUS		
	2022	2021
The Operating Surplus is stated after charging:-	£	£
Depreciation - tangible owned fixed assets	999,819	1,015,742
Auditors' remuneration - audit services	8,580	7,440
TAX ON SURPLUS FOR YEAR		2323
	2022	202
Corporation Tax has been provided on the Case III untaxed interest received and other non-rental income as follows:-	£	£
UK Corporation Tax		
Interest received	16,121	6,962
	16,121	6,962
0. OTHER FINANCE INCOME / (CHARGES)		
	2022	202
	£	£
Net interest on defined benefit pension obligations	8,000	6,000
		-
	8,000	6,000

# **REPORT & FINANCIAL STATEMENTS 30th September 2022**

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

# 11. NON CURRENT ASSETS

Held	In course of	
for Letting	Construction	Total
£	£	£
39,956,709	592,271	40,548,980
1,688,856	305,120	1,993,976
-	-	-
(17,823)	-	(17,823)
41,600,835	897,391	42,525,133
9,340,808	12,596	9,353,404
-	-	-
(12,009)	-	(12,009)
971,099		971,099
10,519,708	12,596	10,312,494
31,081,127	884,795	32,212,639
30,615,901	579,675	31,195,576
	for Letting £ 39,956,709 1,688,856 (17,823) 41,600,835 9,340,808 (12,009) 971,099 10,519,708 31,081,127	for Letting Construction   £ £   39,956,709 592,271   1,688,856 305,120   (17,823) -   (17,823) -   41,600,835 897,391   9,340,808 12,596   (12,009) -   971,099 -   10,519,708 12,596   31,081,127 884,795

Additions to housing properties include capitalised development administration costs of £Nil (2021 - £Nil). Total capitalised expenditure on existing properties in the year amounted to £1,688,856. £1,688,856 of this expenditure related to component replacements. All land and housing properties are freehold.

# REPORT & FINANCIAL STATEMENTS 30th September 2022

NOTES TO THE FINANCIAL STATEMENTS (Continued)

# 11. NON CURRENT ASSETS (continued)

b) Other Non Current Assets	Office Office Premises £	Fixtures & Fittings £	Tools & Equipment £	Computer Equipment £	Total £
COST					
At 1st October 2021	551,300	68,089	42,118	140,497	802,004
Additions	-	582	662	14,266	15,510
Disposals	-	-	-	-	
At 30th September 2022	551,300	68,671	42,780	154,763	817,514
AGGREGATE DEPRECIATION					
At 1st October 2021	186,625	62,123	28,775	125,272	402,795
Eliminated on Disposals	-	-	-	-	-
Charge for year	11,026	1,644	3,592	12,458	28,720
At 30th September 2022	197,651	63,786	32,367	137,730	431,534
NET BOOK VALUE					
At 30th September 2022	353,649	4,885	10,413	17,033	385,980
At 30th September 2021	364,675	5,966	13,343	15,225	399,209

12. CAPITAL COMMITMENTS			
	2022	2021	
	£	£	
Capital Expenditure that has been contracted for but has not been provided for in the Financial Statements.	-	3,199,801	

The above commitments will be financed from the Co-operatives own resources.

# REPORT & FINANCIAL STATEMENTS 30th September 2022

NOTES TO THE FINANCIAL STATEMENTS (Continued)

	2022 £	2021 £
Maintenance materials	3,065	2,484
4. RECEIVABLES: Amounts Receivable within One Year		
	2022	2021
	£	£
Arrears of Rent & Service Charges	103,230	99,044
Less: Provision for Doubtful Debts	(39,394)	(46,913)
	63,836	52,131
Social Housing Grant Receivable	426,036	99,179
Other Receivables	4,300	(2,534)
Prepayments and Accrued Income	57,831	44,068
	552,003	192,844

	2022	2021
	£	£
Housing Loans	183,535	183,535
Trade Payables	196,058	333,745
Rent in Advance	136,605	151,408
Corporation Tax	13,716	4,981
Other Taxation and Social Security	29,173	28,680
Other Payables	320,984	342,028
Accruals and Deferred Income	181,830	173,028
	1,061,901	1,217,405

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

	2022 £	202 £
Housing Loans	1,456,810	1,641,545
	1,456,810	1,641,54
Housing Loans		
-		
Housing loans are secured by specific charges on the Co-operative's housing properties and are repayable at varying rates of interest in instalments due as follows:-		
varying rates of interest in instalments due as follows:-	183,535	183,53
varying rates of interest in instalments due as follows:- Housing loans due - within one year	183,535	183,53
varying rates of interest in instalments due as follows:- Housing loans due - within one year - in one year or more but less than two years	183,535 183,535	183,53 183,53 550,60 907,40
varying rates of interest in instalments due as follows:- Housing loans due - within one year - in one year or more but less than two years - in two years or more but less than five years	183,535 183,535 499,099	183,53 550,60 907,40
varying rates of interest in instalments due as follows:- Housing loans due - within one year - in one year or more but less than two years - in two years or more but less than five years	183,535 183,535 499,099 774,176	183,53 550,60

The Co-operative has six loans with the Bank of Scotland. All of the loans are on variable interest rates and are repayable on a monthly basis with the principle being amortised over the term of the loans. The interest rates are linked to the Bank of England Base Rate with margins ranging between 0.6% and 0.7%. The loans are secured over 198 properties with an existing use value of £7.7m.

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

# 17. STATEMENT OF CASH FLOWS

a) Reconciliation of operating surplus to balance as at 30th September 2022	2022 £	2021 £
Operating Surplus	1,341,886	1,166,224
Depreciation	999,819	1,015,742
Amortisation of Social Housing Grants	(86,000)	(78,669)
(Increase) / Decrease in Stocks	(581)	2,380
(Increase) / Decrease in Receivables	(359,159)	57,086
(Decrease) / Increase in Payables	(155,504)	325,742
Share Capital Written Off	(26)	(50)
Pension Adjustment	177,276	(122,000)
Net Cash Inflow from Operating Activities	1,917,711	2,366,455
b) Reconciliation of net cash flow to movement in net funds	£	£
Increase in cash	(114,285)	
Cash flow from change in net debt	183,535	
Movement in net funds during year		69,250
Net funds at 1st October 2021		10,948,671
Net funds at 30th September 2022		11,017,921

c) Analysis of changes in net fu	nds	×		
	At 01.10.21	Cashflows	Other Changes	At 30.09.22
	£	£	£	£
Cash at bank and in hand	12,773,751	(114,285)	-	12,659,466
Debt	(1,825,080)	183,535	-	(1,641,545)
Net debt	10,948,671	69,250	-	11,017,921

### NOTES TO THE FINANCIAL STATEMENTS (Continued)

### **18. DEFERRED INCOME**

		2022	2021	
Sc	ocial Housing Grants	£	£	
Ba	alance as at 1st October 2021	3,498,865	3,400,100	
Ac	dditions in year	475,722	177,434	
Ar	nortised in year	(86,000)	(78,669)	
Ba	alance as at 30th September 2022	3,888,587	3,498,865	
T۲	nis is expected to be released to the Statement of Comprehensive Income as follows:			
	Within one year	182,400	182,400	
	In more than one year	3,706,187	3,316,465	
		3,888,587	3,498,865	

19. SHARE CAPITAL	
-------------------	--

Shares of £1 each Issued and Fully Paid	1	£
At 1st October 2021		1,007
Issued in year	х.	48
Cancelled in year		(26)
At 30th September 2022		1,029

Each member of the Co-operative holds one share of £1 in the Co-operative. These shares carry no rights to dividend or distributions on a winding-up. When a shareholder ceases to be a member, that person's share is cancelled and the amount paid thereon becomes the property of the Co-operative. Each member has a right to vote at members' meetings.

20. HOUSING STOCK				
	2022	2021		
The number of units of accommodation in management at the year ends was;-	No.	No.		
General Needs - New Build	471	471		
General Needs - Rehabilitation	566	566		
Supported Housing	2	2		
	1,039	1,039		

#### 21. RELATED PARTY TRANSACTIONS

Members of the Management Committee are related parties of the Co-operative as defined by Financial Reporting Standard 102.

The related party relationships of the members of the Management Committee are summarised as follows:

- All members of the Management Committee are tenants of the Co-operative

The Management Committee have tenancies that are on the Co-operative's normal tenancy terms and they cannot use their positions to their advantage. Any transaction between the Co-operative and an entity with which a Management Committee member has a connection is made at arm's length and under normal commercial terms.

### NOTES TO THE FINANCIAL STATEMENTS (Continued)

#### 21. RELATED PARTY TRANSACTIONS (Continued)

Transactions with Management Committee members (and their close family) were as follows: - rent received from tenants on the Management Committee amounted to £50,312 (2021 - £46,842)

At the year end total rent arrears owed by the members of the Management Committee amounted to £1,088 (2021 - £662)

### 22. GOVERNING BODY MEMBER EMOLUMENTS

Members of the Management Committee received £nil in the year by way of reimbursement of expenses (2021 - £264). No remuneration is paid to members of the Management Committee in respect of their duties in the Co-operative.

#### 23. DETAILS OF CO-OPERATIVE

The Co-operative is a Registered Society registered with the Financial Conduct Authority and is domiciled in Scotland.

The Co-operative's principal place of business is 250 Peat Road, Glasgow G53 6SA

The Co-operative is a Registered Social Landlord that owns and manages social housing property in the City of Glasgow.

#### 24. RETIREMENT BENEFIT OBLIGATIONS

#### General

Rosehill Housing Co-operative Limited participates in the Scottish Housing Associations' Pension Scheme ("the Scheme"), a multiemployer scheme which provides benefits to some 150 non-associated employers. The scheme is a defined benefit scheme in the UK. At 30 September 2022 there were 9 (2021 - 9) active members of the Scheme employed by Rosehill Housing Co-operative Limited.

The Scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The last triennial valuation of the scheme for funding purposes was carried out as at 30 September 2018. This valuation revealed a deficit of £121m. A Recovery Plan has been put in place to eliminate the deficit which will run to 30 September 2022 or 31 March 2023 (depending on funding levels) for the majority of employers, although certain employers have different arrangements.

The Scheme is classed as a 'last man standing arrangement' therefore Rosehill Housing Co-operative Limited is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the Scheme. Participating employers are legally required to meet their share of the Scheme deficit on an annuity purchase basis on withdrawal from the Scheme.

For financial years ending on or before 28 February 2019, it has not been possible for Rosehill Housing Co-operative Limited to obtain sufficient information to enable it to account for the Scheme as a defined benefit scheme, therefore Rosehill Housing Co-operative Limited has accounted for the Scheme as a defined contribution scheme.

For the financial years ending on or after 31 March 2019, it is possible to obtain sufficient information to enable Rosehill Housing Cooperative Limited to account for the Scheme as a defined benefit scheme.

For accounting purposes, a valuation of the scheme is carried out with an effective date of 30 September each year. The liability figures from this valuation are rolled forward for accounting year-ends from the following 31 March to 28 February inclusive. The latest accounting valuation was carried out with an effective date of 30 September 2021. The liability figures from this valuation were rolled forward for accounting year-ends from the following 31 March 2022 to 28 February 2023 inclusive.

# REPORT & FINANCIAL STATEMENTS 30th September 2022

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

# 24. RETIREMENT BENEFIT OBLIGATIONS (continued)

Present values of defined benefit obligation, fair value of assets and defined	2022	2021
benefit asset (liability)	£000	£000
Fair value of plan assets	3,657	5,409
Present value of defined benefit obligation	3,794	5,849
Surplus (deficit) in plan	(137)	(440)
Defined benefit asset (liability) to be recognised	(137)	(440)
Reconciliation of opening and closing balances of the defined benefit	2022	
obligation	£000	
Defined benefit obligation at start of period	5,849	
Current service cost	107	
Expenses	4	
Interest expense	120	
Member contributions	50	
Actuarial losses (gains) to scheme experience	368	ж
Actuarial losses (gains) due to changes in demographic assumptions	12	
Actuariat losses (gains) due to changes in financial assumptions	(2,616)	
Benefits paid and expenses	(100)	
Defined benefit obligation at end of period	3,794	
	2022	
Reconciliation of opening and closing balances of the fair value of plan assets	£000	
435615	2000	
Fair value of plan assets at start of period	5,409	
Interest income	112	
Experience on plan assets (excluding amounts included in interest income) - gain (loss)	(2,012)	
Employer contributions	198	
Member contributions	50	3 * ·
Benefits paid and expenses	(100)	
Fair value of plan assets at end of period	3,657	
	in a statute of	

The actual return on plan assets (including any changes in share of assets) over the period from 30 September 2021 to 30 September 2022 was £1,900,000.

# REPORT & FINANCIAL STATEMENTS 30th September 2022

# NOTES TO THE FINANCIAL STATEMENTS (Continued)

# 24. RETIREMENT BENEFIT OBLIGATIONS (continued)

Defined benefit costs recognised in Statement of Comprehensive Income (SOCI)	2022 £000
Current service cost	107
Expenses	4
Net interest expense	8
Defined benefit costs recognised in statement of comprehensive income (SOCI)	119
Defined benefit costs recognised in Other Comprehensive Income	2022 £000
Experience on plan assets (excluding amounts included in net interest cost) - gain (loss)	(2,012)
Experience gains and losses arising on the plan liabilities - gain (loss)	(368)
Effects of changes in the demographic assumptions underlying the present value of the defined benefit obligation - gain (loss)	(12)
Effects of changes in the financial assumptions underlying the present value of the defined benefit obligation - gain (loss)	2,616
Total actuarial gains and losses (before restriction due to some of the surplus not being recognisable) - gain (loss)	224
Total amount recognised in other comprehensive income - gain (loss)	224
	EE-1