

**ROSEHILL HOUSING CO-OPERATIVE LIMITED**

**MANAGEMENT COMMITTEE MEETING TO BE HELD ON WEDNESDAY 26<sup>TH</sup>  
FEBRUARY 2020 AT 6:30 PM**

1. Apologies
2. Governance Matters
  - 2.1 Signing Committee Members' Code of Conduct
  - 2.2 Annual Declaration of Interests
3. Declaration of Interest
4. Election of Office Bearers
  - 4.1 Chairperson
  - 4.2 Vice Chairperson
  - 4.3 Secretary
5. Formation of Sub-Committees:
  - 5.1 Staffing and Health & Safety
  - 5.2 Audit
6. Minutes of previous meeting held on Wednesday 22<sup>nd</sup> January and Matters Arising
7. Chair's Report
8. Finance Matters
  - 8.1 Management Accounts to 31<sup>st</sup> December 2019
  - 8.2 Cashflow Report (December 2019)
9. Technical Services Matters
  - 9.1 Quarterly Gas Audit – December 2019
  - 9.2 Planned & Cyclical Works Progress Report
  - 9.3 Decoration & Floor Coverings Allowances Policy
10. Housing Services Matters
  - 10.1 Potential Evictions Report
  - 10.2 Tenancy Sustainability Policy
11. Organisational Performance Reports:
  - 11.1 1<sup>st</sup> Quarter to December 2019/Exceptions Report
  - 11.2 Complaints – Q1 to December 2019
12. Business Plan Objectives:
  - 12.1 Section Operational Plans 2019/20 – Progress Report Q1

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13. Health & Safety
  - 13.1 Assessments: Fire Risk and Health & Safety
  - 13.2 Revision of Health & Safety Policy and Manual - Update
14. Assurance Exercise - Review
15. Housing to 2040 Consultation
16. Cyber Essentials Accreditation
17. Matters for Updating
18. Any Other Competent Business
29. Date of Next Meeting – 25/03/20 (time to be confirmed)

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