

ROSEHILL HOUSING CO-OPERATIVE LIMITED

**MINUTES OF SPECIAL MANAGEMENT COMMITTEE MEETING HELD ON
WEDNESDAY 28th JULY 2021 AT 6.15PM WHICH WAS HELD
REMOTELY USING ZOOM**

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Present: K Leitch (Vice Chair)
N Finlayson
M Cameron
S Littlejohn
K Thomson

In Attendance: G Mogan (Director)
S Hunter (Technical Services Manager)
K McCallum (Customer Services Officer)

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K Leitch reminded Committee that as the meeting is being held using video conferencing, it was essential that members do not all speak all at the one time and that everyone will be given the opportunity to speak individually.

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1. Apologies

Apologies for absence were received from J Thomson. It was noted that K Stevenson and S Bannerman had not been invited to this meeting as they have an interest in the matter for discussion.

It was also noted that M Baldie has been granted Special Leave.

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2. Declaration of Interest

None.

3. Kitchen Choices (Turnberryhill, Rosehill Cottages, Darvel Street, Hurtlehill, Craigbank 1A&B and Overtown Cottages) - Discussion

S Hunter advised Committee that in preparation for the upcoming kitchen replacements we are trying to simplify the process for tenant choices.

Historically, tenants have been given multiple choices for kitchen doors, worktops, handles, taps etc and tenants have been overwhelmed with the choices available and inevitably take quite a while to make a decision. The main downsides of this are:

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- tenants choices of unit and worktop have clashed and the end result is that tenant is not happy with kitchen;
- poor tenant choice can have a negative impact on future lettable of property if it subsequently becomes vacant;
- kitchen ranges can be discontinued by manufacturers which causes difficulties if parts need to be replaced;

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Committee also noted that in the most recent new build, that a white kitchen was installed throughout the development and we have received no

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feedback to suggest new tenants weren't happy with kitchen. An analysis of the kitchen replacements over the last 10 years, shows that 70% of tenants opted for the white door kitchen unit.

Committee noted the proposal to have only one available door (white) and a choice of 5 worktops/matching splashbacks for the tenants to choose from, as well as a limited choice of handles and taps. This will streamline the choice process while enabling parts to be replaced more readily in the future, all as noted above.

After discussion, Committee decided to approve the proposal and further decided that sufficient choice of worktops etc are available to allow tenants to make their kitchen more personal.

4. Date of Next Meeting

The next meeting will be held on Wednesday 25th August 2021 at 6:30pm, followed by a Staffing and Health & Safety Sub-Committee meeting.

I certify that this minute was approved as a true and accurate record of the meeting.

Signed: _____ Date: _____

(Chair)

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