

For Approval

Agenda Item: 11.4
Date of Meeting: 25/06/25

To: The Management Committee

From: The Director

Subject: Charity Law Changes – Submission of Trustees' Details

1. Introduction

- 1.1 As Committee is aware I reported, at last month's meeting, the Charity Law changes coming in over this summer.
- 1.2 The purpose of this report is to advise Committee of the first of these changes coming in this month.

2. Submission of Trustees' Details

- 2.1 From 30th June 2025 OSCR will begin collecting Charity Trustee information. The information to be collected is:
 - Full name
 - Home address
 - Email address
 - Telephone number
 - Date of birth
 - Date of appointment
- 2.2 Committee is reminded that this information will be securely held by OSCR and the only information that will be published is Trustees' names.
- 2.3 Much of this information is already held on file. Committee recently had to provide most of the above details for Cazenove. I emailed each Committee Member the details we have on file for them to check for accuracy and requested this be confirmed as soon as possible. In terms of your full name, the basis for this would generally be what is showing on your passport. Committee is asked to note that the email provided is Committee Members' Rosehill emails.

3. Risk

- 3.1 We have considered risk in relation to providing required information to OSCR and have identified the main risks under the following risk categories and any mitigating measures.

Risk Category	Mitigating Measure
<p>Legal and Regulatory:</p> <ul style="list-style-type: none"> • Fail to submit required information • Incorrect information submitted 	<ul style="list-style-type: none"> • Regular check of OCRS's website; • Notifications from OSCR • Committee Members asked to check personal details before submission is made/approval of submission in advance

4. Delivery of our Strategic Objectives

Area	Related Strategic Objective(s)
Submission of information to OSCR	7) Achieve the highest standards in all that we do

5. Application of our Core Values

Area	Related Core Value(s)
Submission of information to OSCR	<ul style="list-style-type: none"> • Accountable and Compliant; • Excellent and Committed

6. Compliance and Assurance

- 6.1 Ensuring we are up-to-date with requirements to submit various information to OSCR and obtaining approval of submissions in advance, means we are compliant with legal requirements and Regulatory Standards. In particular:

Compliance Source	Details
The Standards of Governance and Financial Management for RSLs	<p>Standard 1 - The governing body leads and directs the RSL to achieve good outcomes for its tenants and other service users.</p> <p>Guidance 1.3 – The governing body ensures the RSL complies with its constitution and its legal obligations. Its constitution adheres to these Standards and the constitutional requirements set out below.</p>

	<p>Standard 2 - The RSL is open about and accountable for what it does. It understands and takes account of the needs and priorities of its tenants, service users and stakeholders. And its primary focus is the sustainable achievement of these priorities.</p> <p>Guidance 2.5 - The RSL is open, co-operative, and engages effectively with all its regulators and funders, notifying them of anything that may affect its ability to fulfil its obligations. It informs the Scottish Housing Regulator about any significant events such as a major issue, event or change as set out and required in the notifiable events guidance.</p>
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6.2 Evidence Bank

Evidence	Assurance Exercise Location
<ul style="list-style-type: none"> Report and attachments for 21/05/25 meeting; 	<ul style="list-style-type: none"> Regulatory Standard 1 – Guidance 1.3 Regulatory Standard 2 – Guidance 2.5

6.2.1 Committee is reminded that our Assurance Exercises are available in the Committee Log-in Area of our website, which Committee can access at any time.

7. Summary and Decision Required

7.1 As reported at the May meeting, some changes to Charity Law are being implemented over the Summer. The first of these is the submission of all trustees' details, with OSCR collecting this data from 30/06/25.

7.2 Section 2 sets out the information that is required to be submitted. Committee Members were emailed their individual personal details and were asked to check for accuracy or advise if any changes needed.

7.3 Risk is considered at Section 3.

- 7.4 Section 4 shows how the submission of required information to OSCR, links to the delivery of our strategic objectives.
- 7.5 Section 5 shows how the submission of required information to OSCR, links to the application of our Core Values.
- 7.6 Section 6 sets out how we comply with Regulatory requirements.
- 7.7 Committee is asked to consider this report and to approve the submission of the personal details, as confirmed by individual Committee Members, to OSCR.