

25/06/2025	11.3 - Supported Accommodation	Committee decided to continue with the supported accommodation and notify the Council/Care Provider that the vacant room can be relet, subject to Director obtaining further legal advice on use of occupancy agreements/SSTs	Director	Ongoing	Ongoing	Update 27/08/25 - Committee report advised following further legal advice re: SST vs Occupancy Agreement, the Director had notified GCC and the Care Provider that the vacant room could now be let. Meeting to be arranged to discuss process for letting the room and Rosehill's requirements re: evidence of legal authority to act on resident's behalf. Update given at Committee meeting that meeting has been arranged for 03/09/25 with care provider. GCC staff member unavailable but provided requested info to Director.
27/08/2025	5.2 - Proposed Housing Management system upgrade	Committee approved the direct appointment/implementations of Homemaster subject to conditions	Finance & IT Manager	05/05/2026 delayed until 04/08/2026	Ongoing	Due to ongoing staff shortages and workload requirements. The decision has been taken to delay the implementation of the new system until Augusts 4th 2026
21/01/2026	1 - Apologies	Committee approved a 3 month extension of Leave of Absence for K Stevenson	Director	Mid- April	Ongoing	Director will be contacting KS early April to review LOA
25/02/2026	9.6 - Section Operational Plans	It was agreed that a report would be provided detailing the outcome of the Cazenove investment in comparison to the interest which would be received via Bank	Finance & IT Manager	21/05/2026	Ongoing	Providing based on year end calculations
25/02/2026	11.1 - Proposed Strategic Objectives & Priorities	Following tenant consultation, Committee approved the proposed strategic objectives and priorities.	Director	25/03/2026	Complete	these will incorporated into the new style BP for Committee's final approval at its March meeting.
25/02/2026	11.2 - Business Plan 2026-31: Draft Sections	Committee considered the draft sections, acknowledging that further changes/fine tuning will be made. Committee concluded it had no changes to propose. Committee approved the revised SWOT Analysis, acknowledging that the full version will be added to the relevant data book. However, a more streamlined version will form part of the new style BP, with this in mind it was agreed Committee will provide its suggestions on the top 10 for each part of the SWOT within the next few days.	Director	25/03/2026	Complete	full version will be added to Data Book and the finalised streamline version will be included in the high level, new style BP for Committee's final approval at its March meeting.
25/02/2026	13.5.1 - Outcome of Management Committee Recruitment Drive	Committee rejected the one application received as the person did not have the required skills or experience needed at this time. Requested G Mogan notify the applicant of Committee's decision and to thank them for their interest. Committee further agreed that further recruitment should be undertaken and that a recruitment company should be appointed to assist.	Director	by w/e 27/02/26 Mid-March - May	Completed On track	1) Letter issued to applicant by post on 26/02/26. 2) Director will liaise with Aspen late March/early April over recruitment plan for Committee Members. Aim is to have 2 new members identified and appointed by June meeting.
25/02/2026	17.1 - additional discretionary public holiday	Committee requested further information prior to making a decision about the additional public holiday declared on 15th June 2026	Director	25/03/2026	Completed	Director will speak with TS Manager about contractor arrangements if 15/06/26 is to be given to staff as an additional public holiday Update 25/03/26 - Committee approved the additional public holiday as a gesture of thanks for staff efforts.
25/03/2026	7.1 - Annual Budget 2026-27	Committee approved the proposed budget	Finance & IT Manager	25/03/2026	Completed	

25/03/2026	7.2 - 30 Year Projections 2026-56	Committee approved the proposed projections	Finance & IT Manager	25/03/2026	Completed	
25/03/2026	7.3 - Insurance Renewal 2026-27	Committee approved the insurance renewal with Zurich on a 3 year deal with option to extend for another 2 years	Finance & IT Manager	25/03/2026	Completed	
25/03/2026	9.1 - Former Tenant Arrears Write Off	Committee approved the write off of former tenant arrears in the amount of £7274.16	Housing Services Manager	31/03/2026	Completed	Write Off's processed via system
25/03/2026	9.2 - Former Tenant Credit Write Off	Committee approved the write off of former tenant credit balances in the amount of £4366.91	Housing Services Manager	31/03/2026	Completed	Write Off's processed via system
25/03/2026	11.1 - Business Plan 2026-31 - Final Document and draft Section Operational Plans	Committee approved the final document and the 5 x Section Operational Plans	Director	30/04/2026	On track	Final plan currently being designed and will be ready for publishing on website by 30/04/26
25/03/2026	11.2 - Annual Risk Strategy Statement	Committee approved the statement for 2026-27	Director	N/A	N/A	Task complete with committee approval
25/03/2026	12.2 - Review of Declarations of Interest Policy	Committee approved the revised Policy	Director	N/A	N/A	Revised Policy has been uploaded to resources section of Board Portal and for staff on central library
25/03/2026	12.3 - Review of Gifts & Hospitality Policy	Committee approved the revised Policy	Director	N/A	N/A	Revised Policy has been uploaded to resources section of Board Portal and for staff on central library
25/03/2026	12.5 - Review of Risk Management Policy	Committee approved the revised Policy	Director	N/A	N/A	Revised Policy has been uploaded to resources section of Board Portal and for staff on central library
25/03/2026	12.6.2 - EVH CHAS Appeal	Committee approved a donation of £250	Director	30/04/2026	Complete	09/04/26 - emailed pledge of £250 to EVH
25/03/2026	12.6.3 - Whitacre Wolves	Committee requested further information for sponsorship request	Director	29/04/2026	Ongoing	08/04/26 - emailed organisation for further info.
25/03/2026	12.7 - Proposed change to forthcoming vacant post	Committee approved the post of Clerical Assistant be changed to Housing Assistant	Housing Services Manager	N/A	Complete	Recruitment process underway.