

For Decision/Approval

Agenda Item: 10.2.1
Date of Meeting: 29/10/25

To: The Management Committee

From: The Director

Subject: Donations Policy

1. Introduction and Purpose

1.1 Whilst we do not routinely receive requests for donations, we do periodically receive them. Therefore, it is important to have a policy in place to govern our approach to dealing with donation requests. This also ensures we are compliant with our Rules – Rule 78.2:

“The Committee shall set and review periodically its policy for the donation of funds to charities or other voluntary groups. Such donations must further the objects of the Association and the Committee shall report to the Members on such donations.”

1.2 The purpose of this report is to present the draft new Donations Policy for Committee’s consideration and approval.

2. Developing the Donations Policy

2.1 I considered the policies of about 10 other RSLs and concluded that the contents were very similar in nature including the levels of donations that would be granted. On drafting our new Policy I shared it with Linda Ewart, Governance Consultant for further review and feedback. Any suggestions made by Linda have been incorporated into the Policy.

2.2 I also shared with Linda our current funding application form and after discussion with Linda, I made further changes to the application form. The changes were to streamline the form, to take account of the fact that the maximum funding award is £500. A copy of updated form is attached.

3. Risk

3.1 We have considered the risks relating to dealing with donation requests and have identified the key risks under the following risk categories and the measures we have taken to mitigate such risks.

Risk Category	Mitigating Measure
Governance: Donations made to inappropriate organisations; Inconsistency in level of funding awarded;	Having a clear Policy in place to govern the arrangements for dealing with donation requests. This includes eligibility criteria and those who don't meet criteria. Maximum award of donation allowed.
Legal and Regulatory: No Policy in place; Fail to comply with our rules – 78.2	As above. Build into Chair Report at AGM any donations granted.

4. Delivery of our Strategic Objectives

Area	Related Strategic Objective(s)
New Policy on Donations	7) Achieve the highest standards in all that we do

5. Application of our Core Values

Area	Related Core Value(s)
New Policy on Donations	<ul style="list-style-type: none"> • Invest and Support • Accountable and Compliant • Excellent and Committed

6. Compliance and Assurance

6.1 By having a Donations Policy in place ensures we are compliant with Constitutional and Regulatory Requirements as follows:

Compliance Source	Details
Rosehill Rules (SFHA Charitable Model Rules (Scotland) 2020)	Rule 78.2: “The Committee shall set and review periodically its policy for the donation of funds to charities or other voluntary groups. Such donations must further the objects of the Association and the Committee shall report to the Members on such donations.”
The Standards of Governance and Financial Management for RSLs	Standard 1 - The governing body leads and directs the RSL to achieve

	<p>good outcomes for its tenants and other service users.</p> <p>Guidance 1.3 - The governing body ensures the RSL complies with its constitution and its legal obligations. Its constitution adheres to these Standards and the constitutional requirements set out below.</p>
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6.2 Evidence Bank

Evidence	Assurance Exercise Location
<ul style="list-style-type: none"> • Cover Report • Donations Policy 	Regulatory Standard 1 – Guidance 1.3

6.2.1 Committee is reminded that our Assurance Exercises are available in the Committee Log-in Area of our website, which Committee can access at any time.

7. Summary and Decision Sought

7.1 It is important that we have a Donations Policy which sets out how we will deal with donation requests. This also ensures that we are compliant with our rules – rule 78.2.

7.2 When developing the new Policy, I reviewed the policies of approximately 10 other RSLs and noted a clear similarity between them including the value of donations that would be allowed. I also asked Linda Ewart, Governance Consultant to review the draft new Policy, any changes suggested by Linda have been incorporated. Our current funding application form has also been reviewed and is attached.

7.3 Risk is considered at Section 3.

7.4 Section 4 shows how having a Donations Policy contributes to the delivery of our strategic objectives.

7.5 Section 5 shows how having a Donations Policy contributes to the application of our Core Values.

7.6 Section 6 sets out how we comply with Constitutional and Regulatory requirements.

7.7 Committee is asked to consider this report and the attached draft new policy on Donations and updated application form and approve both.